附表九　國立中興大學 116 學年度碩士在職專班招生 推薦函參考樣本

說明：一、本推薦函之目的在協助本校碩士在職專班招生委員瞭解申請人過去的求學、研究或工作概況，以作為評估申請人是否能夠入學的參考。您提供的寶貴意見本校甚為感激，此項資料將不對外公開。
This letter of recommendation aims to help the admissions committee better understand the applicant's academic potential, research interests, and work ethic for admission evaluation. We appreciate your time and cooperation. All information is confidential.

二、**格式僅供參考，推薦作業請於線上系統完成。**
This format is for reference only. Please complete the submission through the online system.

申請人(考生)資訊(Applicant)：

申請人姓名(Name)		報考系所組(Department Applied)	

推薦人資訊(Referee)：

姓名(Name)		職稱(Position)		服務單位(Institution)	
聯絡電話 (Phone number)			e-mail		

與申請人關係(Relationship to the applicant)：

您與申請人認識之時間 How long have you known the applicant?	共約(A total of)　　年 year(s)（Since　　年～　　年）
您與申請人接觸之機會 What is your familiarity with the applicant?	□頻繁(very familiar) □偶爾接觸(familiar) □認識而不常接觸(somewhat familiar) □教過課(only taught classes)
您與申請人的關係 What is your relationship with the applicant?	□指導教授(Adviser) □系主任(Department Head) □導師(Tutor) □研究所授課老師(Instructor of graduate) □大學部授課老師(Instructor of undergraduate) □工作單位主管(Work supervisor) □其他(Other)

請依您對申請人之了解，作以下客觀評鑑(Please evaluate the applicant in terms of the qualities below)：

評鑑等級及項目 Evaluation Grade and Criteria	傑出 Outstanding (top 5%)	優 Excellent (5~20%)	良 Good (20~40%)	中等 Average (40~60%)	中下 Below Average (below 60%)	瞭解不足無法評鑑 (Not Sure)
學習能力 Learning Ability						
自動自發能力 Self-Motivation						
獨立工作能力 Research Independency						
表達能力 Communication Skills						
分析能力 Analytical Skills						
創新能力 Creativity						
成熟與穩定度 Maturity						
研究潛能 Research Potential						
團隊合作能力 Teamwork Skills						
總評 Overall Rating						

其他意見(Other Comments)：

請列出該申請人其他優點、特殊表現、在學術上的潛力或其他特質(限 2,000 字元)

Please provide any other specific opinions or comments on the applicant’s strengths and weaknesses, research potential, or any other relevant aspects. (Please limit your response to 2,000 bits or less)

您推薦申請人就讀本校碩士在職專班嗎？(How strongly would you recommend the applicant for admission to NCHU’s in-service master's program)?

☐極力推薦(Highly Recommended) ☐推薦(Recommended) ☐不推薦(Not Recommended)